

Ethirmedu, B.Komarapalayam – 638 183, Namakkal Dist. Tamilnadu. India Approved by: Pharmacy Council of India, New Delhi & The Tamilnadu Dr.M.G.R Medical University, Chennai. Website: www.jkkmmrfpharmacy.edu.in [E-Mail: principal@jkkmmrfpharmacy.edu.in] Contact No.: +919789456750, +919943069944, +919943066944

ADD ON COURSE	Healthcare Administration
DEPARTMENT	PHARMACY PRACTICE
ACEDAMIC YEAR	2019-2020
DATE	03.09.2019 to 24.09.2019
VENUE	SEMINAR HALL

REPORT

RESOURCE PERSONS:

1. Dr.K.C. Arul Prakasam, M.Pharm, Ph.D.,

ASSOCIATE PROFESSOR, JKKMMRF'S ANNAI JKK SAMPOORANIAMMAL COLLEGE OF PHARMACY, KOMARAPALAYAM.

2. Dr.K.Sivasakthi, Pharm.D.,

ASSISTANT PROFESSOR, JKKMMRF'S ANNAI JKK SAMPOORANIAMMAL COLLEGE OF PHARMACY, KOMARAPALAYAM.

- > Provides knowledge on Logical, Critical Thinking and Problem Solving Abilities
- > It helps with Written, verbal. Non verbal Communication skills.
- > It also provides Practicing Health Enhancing Behaviours.

No. of students enrolled: 65

No. of students certified: 63

Programme Co-ordinator

Dr. N.SENŤHILKUMAR. PRINCIPAL

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDAT ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHAR. ETHIRMEDU, KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT, TAMILNADU, INDIA

Dr. N.SENTHI

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY ETHIRMEDU, KOMARAPALAYAM - 620

KAL DISTRICT TAMILNAD.



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REF.NO:JKKM/PP/VAC/REQ/2019/002

Date: 29.08.2019

From

Department of Pharmacy Practice JKKMMRF'S Annai JKK Sampoorani Ammal College of Pharmacy. Komarapalayam, Namakkal [Dist] Tamil Nadu, PIN:638183.

To

The Principal. JKKMMRF'S Annai JKK Sampoorani Ammal College of Pharmacy. Komarapalayam, Namakkal [Dist] Tamil Nadu, PIN:638183.

Subject: Letter for requesting Permission to Conduct add on course regarding:-

Respected Sir,

We are writing this letter to request permission to conduct a value added course in the seminar hall on 03.09.2019 to 24.09.2019 on the topic Healthcare Administration. We believe this will be a very informative session that many students will wish to attend.

We request you to kindly permit to conduct training program as this would be a great opportunity for Students to learn all about Healthcare Administration that would help a great deal to shape the students.

Looking forward to hearing from you.

Thank you

Dr. N. SENTHILKUMAR PRINCIPAL

ETHIRMEDU, KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT, TAMILNADU.

Dr. N.SENT

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY

ETHIRMEDU, KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT, TAMILNADU, INC'A

Yours sincerely,

Signature of HOD



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CIRCULAR

This is inform to the B Pharm, Pharm D and M Pharm students that the following value added course is conducted by the Department of Pharmacy Practice, JKKMMRF'S ANNAI JKK SAMPOORANIAMMAL COLLEGE OF PHARMACY, KOMARAPALAYAM and it will be commenced as per the schedule:

Course Name	Schedule	Duration	Venue	Resource Person
				Mr. K. C. ARULPRAKASAM
Healthcare	03.09.2019	30 HRS	SEMINAR HALL	&
Administration	to 24.09.2019			Dr. SIVASAKTHI K

All the above mentioned students must enroll and actively participate in the course without fail.

NOTE: Certificates should be issued to all the students after completion of the course and examination.

Programme Co-ordinator

Tanasich Follows

Dr. N. SENTHILKUMAR, PRINCIPAL,

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACI, ETHIRMEDU, KOMARAPALAYAM - 638-183

NAMAKKAL DISTRICT, TAMILKAD 1

Dr. N.SENTHILKUMAR, PRINCIPAL

JKK MUNIRAJAH MEDICAL BESEARCH FÖUNDÁTI Annalykk sampoorable bijál college of Pharm



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VENUE	SEMINAR HALL

SYLLABUS

DATE	HOURS	TOPIC	SUB TOPICS	RESOURCE PERSON
03.09.2019	5 Hrs		Public Health and Hospital	Mr. K. C. ARULPRAKASAM
03.09.2019		Healthcare	Management	Dr. K. SIVASAKTHI
		Administration		Mr. K. C.
06.00.0010			Health Information	ARULPRAKASAM
06.09.2019	5 Hrs		Management	Dr. K. SIVASAKTHI
				Mr. K. C.
00 00 0010			Healthcare Quality	ARULPRAKASAM
09.09.2019	5 Hrs		Management	Dr. K. SIVASAKTHI
				Mr. K. C.
1 (00 0010			Hospital	ARULPRAKASAM
16.09.2019	5 Hrs		Management	Dr. K. SIVASAKTHI
				Mr. K. C.
20 00 2010			Medical Records	ARULPRAKASAM
20.09.2019	5 Hrs		Technology	Dr. K. SIVASAKTHI
24.09.2019	5 Hrs		Public Health and Hospital	Mr. K. C. ARULPRAKASAM
24.07.2017			Management	
			\	Dr. K. SIVASAKTHI

Research Foundation

Dr. N. SENTHILKUMAR, PRINCIPAL, Dr. N.SENTHILKUMAR, PRINCIPAL

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION
JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION
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ETHIRMEDU, KOMARAPALAYAM - 638 183.

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ETHIRMEDU, KOMARAPALAYAM - 638 183 NAMAKKAL DISTRICT, TAMILNAD J



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BROUCHER



JKKMMRF'S ANNALIKK SAMPOORANIAMMAL COLLEGE OF PHARMACY, KOMARAPALAYAM.

DEPARTMENT OF PHARMACY PRACTICE

TOPIC: Healthcare Administration

VENUE: SEMINAR HALL

3

DATE:03.09.2019 to 24.09.2019



INTRODUCTION

COURSE SCHEDULE:

- THERMAL METHOD OF ANALYSS
- CONDUCTING POLYMERS
- LASER IMAGING SYSTEM
- > MICRO-INSTRUMENTAION
- MEDICAL DEVICE, APPLICATION

Resource person:

Dr.K.C. Arul Prakasam, M.Pharm, Ph.D., Associate Professor. JKKMMRF'S Annai JKK Sampoorani Ammal College of Pharmacy, Komarapalayam.

Dr.K.Sivasakthi, Pharm.D., Assistant Professor JKKMMRF'S Annai JKK Sampoorani Ammal College of Pharmacy, Komarapalayam.

JKK MUNIRAJAH MEDICAL RESEARCH FOR MATION ANNALJKK SAMPOORANI AMMAL COLLEGE OF PHARMACY

Dr. N.SENTHILKUMAR. PRINCIPAL

ETHIRMEDU, KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT, TAMILNADU, INDIA.

Dr. N. SENTHILKUMAR. PRINCIPAL.

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY, ETHIRMEDU, KOMARAPALAYAM - 638 183.



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VENUE	SEMINAR HALL

LIST OF STUDENTS ENROLLED FOR THE COURSE

958049 958049 958050 958051 958052 858071 858072 858073 858074	NAME OF THE STUDENT MANIKAVASAGAM B MESHAPRIYA P M MOHAMED JAMSHEER B MUHAMMED FASIL V MUKILAMALLIGAI D R SRIDHAR C SRIDHAR S SRIMATHI T SRINIVASAN D SRINIVASAN R	COURSE I SEM B.PHARM SEM-III B.PHARM SEM-III B.PHARM SEM-III B.PHARM SEM-III B.PHARM
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958050 958051 958052 858071 858072 858073	MOHAMED JAMSHEER B MUHAMMED FASIL V MUKILAMALLIGAI D R SRIDHAR C SRIDHAR S SRIMATHI T SRINIVASAN D	I SEM B.PHARM I SEM B.PHARM I SEM B.PHARM SEM-III B.PHARM SEM-III B.PHARM SEM-III B.PHARM
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858072 858073 858074	SRIDHAR S SRIMATHI T SRINIVASAN D	SEM-III B.PHARM SEM-III B.PHARM SEM-III B.PHARM
858073 858074	SRIMATHI T SRINIVASAN D	SEM-III B.PHARM SEM-III B.PHARM
858074	SRINIVASAN D	SEM-III B.PHARM
858075	SRINIVASAND	
	SKINI YASAN K	SEM-III B.PHARM
858076	SUBASH M	SEM-III B.PHARM
858077	SUBASH S	SEM-III B.PHARM
858078	SUBASHKARAN G	SEM-III B.PHARM
858079	SUGANTH S	SEM-III B.PHARM
358080	SURYAPRAKASH E	SEM-III B.PHARM
358081	THARANESH S	SEM-III B.PHARM
758066	PAVITHRAN K	SEM-V B.PHARM
58067	PRAKASH S	SEM-V B.PHARM
58068	PRAVEEN KUMAR C	SEM-V B.PHARM
	PRIYADHARSHINIM	SEM-V B.PHARM
7	58066 58067	58066 PAVITHRAN K 58067 PRAKASH S 58068 PRAVEEN KUMAR C

Dr. N. SENTHILKUMAR. PRINCIPAL,

Dr. N.SENTHILKUMAR, PRINCIPAL.

ISTRICT, TARRENADU, INCIA.

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATIONK MUNIRAJAH MEDICAL RESEARCH FOUNDATION ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACHNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY ETHIR BEDU KOMARAPALAYASI - 638 183. ETHIRMEDU, KOMARAPALAYAM - 638 183.

21	561758070	PRIYADHARSHINI S	SEM-V B.PHARM
22	561758071	RAGUNATH S	SEM-V B.PHARM
23	561758072	RAMAKRISHNAN P	SEM-V B.PHARM
24	561758073	RANGANATH V	SEM-V B.PHARM
25	561758074	SAKTHIVEL P	SEM-V B.PHARM
	561758075	SAMYUKTA D	SEM-V B.PHARM
26	561758076	SANTHOSH M	SEM-V B.PHARM
27	561658078	SHRIRAM E	IV B.PHARM
28	561658079	SOUNDARA PANDIYAN G	IV B.PHARM
29	561658080	SOUNDARRAJAN S	IV B.PHARM
30	261810808	MOHAMED RIZWAN K	M.PHARM SEM-III (PHARMACEUTICS)
<u>21</u>	261810809	NISAR AHMED C.P	M.PHARM SEM-III (PHARMACEUTICS)
32	261810810	NITHYA S	M.PHARM SEM-III (PHARMACEUTICS)
33	261810811	NIVETHA M	M.PHARM SEM-III (PHARMACEUTICS)
34	261810813	RAJ GANESHALINGAM P	M.PHARM SEM-III (PHARMACEUTICS)
35	261810815	UTHAYAKUMAR B	M.PHARM SEM-III (PHARMACEUTICS)
36	261815604	SELVAPRABA S	M.PHARM SEM-III (PHARMACEUTICAL
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37	261815605	SIVARANJANI R	M.PHARM SEM-III (PHARMACEUTICAL
38			CHEMISTRY)
	261815606	SUGANYA J	M.PHARM SEM-III (PHARMACEUTICAL CHEMISTRY)
9	261815607	SURESH BABU C M	M.PHARM SEM-III (PHARMACEUTICAL
40		.;	CHEMISTRY)
40	261830706	JOBITHA GEORGE	M.PHARM SEM-III (PHARMACEUTICAL ANALYSIS)
41		LAMANINA C	M.PHARM SEM-III (PHARMACEUTICAL
	261830707	LAVANYA S	ANALYSIS)
42	261830708	SASIKUMAR V	M.PHARM SEM-III (PHARMACEUTICAL
43			ANALYSIS)
13	261830709	THANGAMANI G	M.PHARM SEM-III (PHARMACEUTICAL ANALYSIS)
44	Research Acord		

Dr. N. SENTHILKUMAR,

Dr. N.SENTHILKUMAR,

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION PRINCIPAL

ANNAI JKK SAMPOORANI AMMAL COLLEGE ON PHARMACY

ETHIRMEDU, KOMARAPALAYAM - 638 183

ETHIRMEDU, KOMARAPALAYAM - 638 183

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STRICT, TAMILNADU.

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	261840562	KIRUTHIGA S	M.PHARM SEM-III (PHARMACY
			PRACTICE)
47	261040564		
(261840564	MUHAMMAD FAVAS P.P	M.PHARM SEM-III (PHARMACY
48			PRACTICE)
	261840565	RIYAS RASHEED M	M.PHARM SEM-III (PHARMACY
			PRACTICE)
49			
50	261825709	GAYATHRI K	M.PHARM SEM-III (PHARMACOLOGY)
	261825710	GUHAANANTH N	M.PHARM SEM-III (PHARMACOLOGY)
51			·
2	261825711	KIRUTHIGA S	M.PHARM SEM-III (PHARMACOLOGY)
2	261825712	LOKESHVAR R	M.PHARM SEM-III (PHARMACOLOGY)
53	201023712		
54	261825714	MUHAMMED ASLAM .P.A	M.PHARM SEM-III (PHARMACOLOGY)
55	261825715	PRASANTH A	M.PHARM SEM-III (PHARMACOLOGY)
56	561858082	VALLAL E	B.PHARM SEM-III
30	561858083	VENKATESH K	B.PHARM SEM-III
57	561050001	A CONTROLL	B.PHARM SEM-III
58	561858084	VIGNESH I	B.PHARM SEM-III
50	561858085	VIGNESH S	B.PHARM SEM-III
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60	561858086	VÍJAY A	B.PHARM SEM-III
00	561858087	VIJAYANAGARAJ S	B.PHARM SEM-III
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<u>ک</u>	561858088	VINITHA S	B.PHARM SEM-III
- 02	561858089	YUVARAJ C P	B.PHARM SEM-III
63	301030007		
	561858090	ZACHARIAH CHRISTOPHER M	B.PHARM SEM-III
64	561050101	AMDICILIA	B.PHARM SEM-III
65	561958101	AMRISH K	D.FRANIVI SEMI-III
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PRINCIPAL,

Dr. N.SENTHILKUMAR, PRINCIPAL

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATIO ETHIRMEDU, KOMARAPALAYAM - 638 183.

ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMAC NAMAKKAL DISTRICT. TAMILNADU. INDIA. ETHIRMEDU. KOMARAPALAYAM - 638 183



Ethirmedu, **B.Komarapalayam** – 638-183, Namakkal Dist. Tamilnadu. India Approved by: Pharmacy Council of India, New Delhi & The Tamilnadu Dr.M.G.R Medical University, Chennai. Website: www.jkkmmrfpharmacy.edu.in | E-Mail: principal@jkkmmrfpharmacy.edu.in | Contact No.: +919789456750, +919943069944, +919943066944

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STUDENTS ATTENDANCE FOR THE COURSE

S.NO	REG.NO	NAME OF THE STUDENT	COURSE	03.09	06.09	09.09	16.09	20.09	24.09
1	561958048	MANIKAVASAGAM B	I SEM B.PHARM	1	/	/	/	/	1
	561958049	MESHAPRIYA P M	I SEM B.PHARM	/	1	1	/	1	/
3	561958050	MOHAMED JAMSHEER B	I SEM B.PHARM	/	1	/	/	1	/
4	561958051	MUHAMMED FASIL V	I SEM B.PHARM	1	1	/	/	1	/
5	561958052	MUKILAMALLIGAI D R	I SEM B.PHARM	1	/	/	/	/	/
6	561858071	SRIDHAR C	SEM-III B.PHARM	/	/	/	/	/	/
7	561858072	SRIDHAR S	SEM-III B.PHARM	1	1	/	/	/	/
8	561858073	SRIMATHI T	SEM-III B.PHARM	/	/	/	/	/	1
9	561858074	SRINIVASAN D	SEM-III B.PHARM	/	1	/	1	1	/
10	561858075	SRINIVASAN R	SEM-III B.PHARM	/	1	1	1	1	/
11	561858076	SUBASH M	SEM-III B.PHARM	1	1	/	/	/	/
12	561858077	SUBASH S	SEM-III B.PHARM	1	/	1	/	1	/
1.2	561858078	SUBASHKARAN G	SEM-III B.PHARM	/	1	/	/	1	/
14	561858079	SUGANTH S	SEM-III B.PHARM	/	/	1	/	1	/
15	561858080	SURYAPRAKASH E	SEM-III B.PHARM	/	1	/	/	/	/
16	561858081	THARANESH S	SEM-III B.PHARM	/	1	/	/	/	/
17	561758066	PAVITHRAN K	SEM-V B.PHARM	/	/	/	/	/	/
18	561758067	PRAKASH S	SEM-V B.PHARM	/	/	1	/	/	/
19	561758068	PRAVEEN KUMAR C	SEM-V B.PHARM	1	/	/	/	/	/
20	561758069	PRIYADHARSHINI M	SEM-V B.PHARM	1	, ,	/	\bigwedge	/	1,
21	561758070		SEM ₂ V	//	/	,		/	1
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Dr. N. SENTHILKUMAR PRINCIPAL,

Dr. N.SENTHILKUMAR.
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WINIRAJAH MEDICAL RESEARCH FOUNDATION

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDAT ANNAI JKK SAMPOORANIANMAL COLLEGE OF PHARMA

ETHIRMEDU. KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT, TAMPI KADU. LIX SAMPOORANI AMIJIAL COLLEGE OF PHARMACY ETHIRMEDU, KOMARAPA I.AYAM - 638 183. NAMAKKAL DISTRICT TATMILNADU INDIA.

S61758073 RANGANATH V SEM-V B.PHARM SEM-V B.PHARM SEM-V B.PHARM SEM-V SEM-	S.NO	REG.NO	NAME OF THE STUDENT	COURSE	03.09	06.09	09.09	16.09	20.09	24.09
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23	22		RAGUNATH S		/	/	/	/	/	/
24	23	561758072	RAMAKRISHNAN P	SEM-V	1	/	/	/	/	/
SEM-V SAKTHIVEL P SEM-V SEM-V	24	561758073	RANGANATH V	SEM-V	/	1	/	/	/	/
S61758075 SAMYUKTA D SEM-V	25	561758074	SAKTHIVEL P	SEM-V	/	1	/	/	/	/
27 561758076 SANTHOSH M SEM-V B.PHARM /	26	561758075	SAMYUKTA D	SEM-V	1	/	· .	/	/	1
28 561658078 SHRIRAM E IV B.PHARM	27	561758076	SANTHOSH M	SEM-V		/	/	/	/	1
29	28	561658078	SHRIRAM E		-	<u>'</u>	/	,	/	
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JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION
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ETHIRMEDU, KOMARAPALAYAM - 638 183.

ETHIRMEDU, KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT, TAMILNADU, INDIA. NAMAKKAL DISTRICT, TAMILNADU.

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43	261840561	INSATH PARVEEN S	M.PHARM SEM-					-	
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S.NO	REG.NO	NAME OF THE STUDENT	COURSE	03.09	06.09	09.09	16.09	20.09	24.09
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52	261825711	KIRUTHIGA S	M.PHARM SEM- III (PHARMACOLO GY)	/	/	/	. /	/	,
53	261825712	LOKESHVAR R	M.PHARM SEM- III (PHARMACOLO GY)	/	/	/	/	/	,
54	261825714	MUHAMMED ASLAM .P.A	M.PHARM SEM- III (PHARMACOLO GY)	/	/	/	/	/	/
55	261825715	PRASANTH A	M.PHARM SEM- III (PHARMACOLO GY)	/	/	/	/	/	/
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57	561858083	VENKATESH K	B.PHARM SEM-	/	/	/	/	/	1
58	561858084	VIGNESH I	B.PHARM SEM-	/	1	/	/	/	/
59	561858085	VIGNESH S	B.PHARM SEM- III	/	/	/	/	1	1
60	561858086	VIJAY A	B.PHARM SEM- III	/	/	/	/	/	1
61	561858087	VIJAYANAGARAJ S	B.PHARM SEM- III	/	1	/	/	1	1
62	561858088	VINITHA S	B.PHARM SEM-	/	1	/	/	/	/
63	561858089	YUVARAJ C P	B.PHARM SEM- III	1	1	/	/	1	1
64	561858090	ZACHARIAH CHRISTOPHER M	B.PHARM SEM- III	/	1	/	/	/	1
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Ethirmedu, B.Komarapalayam - 638 183, Namakkal Dist. Tamilnadu. India Approved by : Pharmacy Council of India, New Delhi & The Tamilnadu Dr.M.G.R Medical University, Chennai. Website: www.jkkmmrfpharmacy.edu.in |E-Mail: principal@jkkmmrfpharmacy.edu.in Contact No.: +919789456750, +919943069944, +919943066944

ADD ON COURSE	Healthcare Administration
DEPARTMENT	PHARMACY PRACTICE
ACEDAMIC YEAR	2019-2020
DATE	03.09.2019 to 24.09.2019
VENUE	SEMINAR HALL

ANSWER ALL THE QUESTIONS

DATE: 24.09.2019

- 1. Hospital Y Hospital Y is locating qualified personnel to form a pool of candidates. is performing the human resources function of
 - a. Recruitment
 - b. Retention
 - © Selection
 - d. Outsourcing
- A nurse supervisor from Hospital Y is choosing the right candidate from a pool 2. of applicants. This supervisor is performing the human resources function of
 - a. Recruitment
 - (h. Retention
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 - d. Outsourcing
- 3. The staffing function includes all of the following except
 - a. Orienting staff
 - b. Writing procedures
 - O. Judging performance
 - d. Training staff
- Effective use of the human resources department includes 4.
 - a Supervising subordinates in the nursing departments
 - b. Conducting performance appraisals on all managers
 - c. Advising on employment practices and regulations
 - d. helping managers complete work assignments
- When terminating an employee, the supervisor 5.
 - a. Must determine whether current employees can fulfill departmental goals
 - b. Must conduct the exit interview and share findings with human resources
 - c. Documents thoroughly the occurrences leading to the termination decision

d) Determines whether current skills sets are adequate

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Dr. N.SENTHILKUMAR,

PRINCIPAL ETHIRMEDU KOMARAPALAYAM - 638 183 JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION ANNALJKK SAMPOORANI AMMAL COLLEGE OF PHARMACY. NAMAKKAL DISTRICT, TAMILNADU. ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY

NAMAKKAL DISTRICT, TASSE NADU, INDIA.



- 6. Intraorganizational turnover occurs
 - a. When an employee moves from one position to another within the same organization
 - b. When an employee moves from one organization to another
 - (3). When an employee is oriented to his or her job
 - d. When an employee's goals and values match those of the organization
- 7. The difference between a job description and job specification is that The description tells exactly what duties are in the job, whereas the specifications tell what the qualifications are
 - b. The description describes the qualifications, whereas the specifications specify the duties
 - c. The description is based on a job analysis, whereas the specification is not
 - d. The description specifies the duties, whereas the specifications specify the responsibilities
- 8. Job analysis involves all of the following except
 - a. Analyzing the employees and working conditions in the department
 - b. Analyzing the duties and tasks performed
 - Analyzing skill requirements
 - d. Analyzing physical demands
- 9. When preparing job specifications, the supervisor should
 - a. Loosely define the required job knowledge to increase the pool of applicants
 - b. Not ask for a higher degree of skill than is absolutely needed
 - c. Set the requirements as high as possible to limit the pool of applicants to interview
 - (3) Not be concerned with employment laws
- 10. When vacancies occur, the supervisor should
 - a. Immediately recruit a replacement to help determine the turnover rate
 - b. Contact friends who may be interested in the job before posting the vacancy with human resources
 - © Analyze the job and related jobs to see if any process improvements could be achieved that may result in lessening the labor requirement
 - d. Analyze the job and related jobs to see if any process improvements could be achieved that may result in lessening the instrumentation requirement.
- 11. Which of the following statements describes outsourcing?
 - a. It is an alternative that works well when a department is functioning well
 - b. It is an alternative for conducting job analyses in an organization
 - c. It determines the shifts on which employees will work
 - An employer engages a third party to supply staff

Dr. N. SENTHILKUMAR.

Dr. N.SENTHILKUMAR. PRINCIPAL

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NAMAKKAL DISTRICT, TAMIENADU, INDIA.

- 12. The selection process represents all of the following except
 - a. choosing the candidate that meets the job demands
 - b. matching the applicant's personality and capability with the culture of the department
 - c. Reviewing the duties and tools necessary to perform the work and the qualifications required to do the job
 - (d) selecting the candidate who is likely to perform well and will stay with the organization
- 13. An employment interview is not something that
 - a. Involves two-way communication between the interviewer and applicant
 - b. Allows one to learn about the applicant's background, interests, and values
 - 19. Is a precise technique
 - d. Is more valid for predicting employee behavior than decisions made on testsalone
- 14. All of the following are types of employment interview except
 - a. Structured
 - (b) Directive
 - c. Nondirective
 - d. comparative
- 15. The nondirective interview
 - a. Allows the interviewee to say whatever he or she wants to say
 - b. Keeps the session structured
 - Pays little attention to what the interviewee wants to say
 - d. Restricts what the interviewee would like to say
- 16. The purpose of a directive employment interview is to
 - a. Locate qualified applicants
 - b. Collect facts and reach a decision
 - (3) Provide training and development
 - d. Enhance employee performance
- 17. A directive interview
 - a. Is the same as a structured interview
 - (b) Follows a format that is not structured
 - c. Is discriminatory in nature
 - d. Uses questions that do not follow a pre-designed format
- Which of the following items would not appear on an application form? 18.
 - 2 Education, degrees, and certifications
 - b. Previous work experience, dates of employment, and salary
 - c. Ancestry, marital status, and age
 - d. Address, telephone number, and middle initial

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- 19. The structured interview
 - a. Permits asking questions that may be considered discriminatory
 - b. Consists of questions about the personality of previous bosses
 - © Includes questions about job knowledge and work requirements
 - d. Should include a human resources representative
- 20. Which of the following is incorrect about reference checks?
 - a. Human resources should conduct the reference checks.
 - (b) The Equal Employment Commission discourages them.
 - c. They require the applicant's authorization.
 - d. They are used to obtain additional information about the applicant's work habits.
- Supervisors must comply with the Equal Employment Opportunity Commission laws 21. during an interview, which means
 - Questions must be job-related
 - b. Supervisor may be required to hire an unqualified candidate
 - c Questions about spousal tolerance of work hours are acceptable
 - d. Questions about the national origin of the applicant is acceptable
- 22. When evaluating an applicant one should
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 - © Learn how to recognize over-generalization and avoid the halo effect
 - d. Always seek the help of present employees
- 23. The halo effect
 - a. Occurs when an interviewer is using one or two characteristics on which to base all other factors.
 - b. Occurs when the applicant gives all the right answers
 - Occurs when one appears angelic during the interview but becomes an unreliable employee once hired
 - d. May work favorably or unfavorably for the interviewer
- The performance appraisal system is not 24.
 - a. A coaching tool
 - b. A planning tool
 - c. A structure tool
 - (d) A motivational tool
- Ideally, the performance appraisal will 25.
 - a. Show the employee where and how to improve
 - b. Apply sufficient stress to make the person improve
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Be used as a tactic to intimidate employees

Dr. N. SENTHILKUMAR.

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ETHIRMEDU, KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT TAMILNADU, INDIA.

- 26. An appraisal approach that lists employees in a high-to-low order is
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 - 1 Individual ranking
 - c. H-L approach
 - d. Paired comparison
- 27. An appraisal approach that requires the input from subordinates, peers, and superiors is
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ADD ON COURSE	Healthcare Administration
DEPARTMENT	PHARMACY PRACTICE
ACEDAMIC YEAR	2019-2020
DATE	03.09.2019 to 24.09.2019
VENUE	SEMINAR HALL

ANSWER KEY

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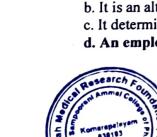
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ETHIRMEDU. KOMARAPALAYAM - 638 183.

NAMAKKAL DISTRICT, TAMILNADU.

Dr. N.SENTH

PRINCIPAL

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ETHIRMEDU KOMARAPALAYAM - 636 183. LASTRIC (TAMILNADU, INDIA.



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Dr. N. SENTHILKUMAR, PRINCIPAL,

Dr. N.SENTHILK

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION ANNALIKK SAMPOORANI AMIRAL COLLEGE OF PHARMACY

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JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION NAMAKKAL DISTRICT, TAMILNADU, INDIA. ANNALJKK SAMPOORANI AMMAL COLLEGE OF PHARMACY,

ETHIRMEDU, KOMARAPALAYAM - 638 133. NAMAKKAL DISTRICT, TAMILNADU.

- An appraisal approach that lists employees in a high-to-low order is 26.
 - a. Group rank ordering
 - b. Individual ranking
 - c. H-L approach
 - d. Paired comparison
- 27. An appraisal approach that requires the input from subordinates, peers, and superiors is
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 - d. Permit the team to defend team members at all cost

PRINCIPAL.

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDAKK MUNIRAJAH MEDICAL SASEARCH FOUNDATION ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMAN JKK SAMPOORAGE ASBACL COLLEGE OF PHARMACY

ETHIRMEDU, KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT, TAMILNAUU.

Dr. N.SENTHILKU

PRINCIPAL

ETHIRMEDU, KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT, TAMILNADU, INDIA.



Ethirmedu, B.Komarapalayam – 638 183, Namakkal Dist. Tamilnadu. India Approved by : Pharmacy Council of India, New Delhi & The Tamilnadu Dr.M.G.R Medical University, Chennai. Website: www.jkkmmrfpharmacy.edu.in |E-Mail: principal@jkkmmrfpharmacy.edu.in Contact No.: +919789456750, +919943069944, +919943066944

ADD ON COURSE	Healthcare Administration
DEPARTMENT	PHARMACY PRACTICE
ACEDAMIC YEAR	2019-2020
DATE	03.09.2019 to 24.09.2019
VENUE	SEMINAR HALL

MARK STATEMENT

SI No	Reg No	NAME OF THE STUDENT	COURSE	MARK	PERCENTAGE
,	561958048	MANIKAVASAGAM B	I SEM B.PHARM	26	86.7
2	561958049	MESHAPRIYA P M	I SEM B.PHARM	24	80.0
3	561958050	MOHAMED JAMSHEER B	I SEM B.PHARM	24	80.0
4	561958051	MUHAMMED FASIL V	I SEM B.PHARM	26	86.7
5	561958052	MUKILAMALLIGAI D R	I SEM B.PHARM	28	93.3
6	561858071	SRIDHAR C	SEM-III B.PHARM	29	96.7
7	561858072	SRIDHAR S	SEM-III B.PHARM	28	93.3
8	561858073	SRIMATHI T	SEM-III B.PHARM	28	93.3
9	561858074	SRINIVASAN D	SEM-III B.PHARM	28	93.3
1	561858075	SRINIVASAN R	SEM-III B.PHARM	29	96.7
11	561858076	SUBASH M	SEM-III B.PHARM	28	93.3
12	561858077	SUBASH S	SEM-III B.PHARM	29	96.7
13	561858078	SUBASHKARAN G	SEM-III B.PHARM	28	93.3
14	561858079	SUGANTH S	SEM-III B.PHARM	25	83.3
15	561858080	SURYAPRAKASH E	SEM-III B.PHARM	24	80.0
16	561858081	THARANESH S	SEM-III B.PHARM	29	96.7
17	561758066	PAVITHRAN K	SEM-V B.PHARM	25	83.3

Dr. N. SENTHILKUMAR, PRINCIPAL,

Dr. N.SENTHILKUMAR, PRINCIPAL

JKK MUNIRAJAH MEDICAL RESEARCH FOUND ANNANJKK SAMPOJRANI AMMAL COLLEGE OF PHARMACY ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMAC ETHIRMEDU, KOMARAPAL AYAM - 638 183.

ETHIRMEDU, KOMARAPALAYAM - 638 163. NAMAKKAL DISTRICT, TAMILA ADIJ.

KAL DISTRICT, TAMILNADU INDIA.

			CHEMISTRY)		
39	261815606	SUGANYA J	M.PHARM SEM-III (PHARMACEUTICAL CHEMISTRY)	28	93.3
40	261815607	SURESH BABU C M	M.PHARM SEM-III (PHARMACEUTICAL CHEMISTRY)	29	96.7
	261830706	JOBITHA GEORGE	M.PHARM SEM-III (PHARMACEUTICAL ANALYSIS)	24	80.0
41	261830707	LAVANYA S	M.PHARM SEM-III (PHARMACEUTICAL ANALYSIS)	26	86.7
42	261830708	SASIKUMAR V	M.PHARM SEM-III (PHARMACEUTICAL ANALYSIS)	28	93.3
43	261830709	THANGAMANI G	M.PHARM SEM-III (PHARMACEUTICAL ANALYSIS)	27	90.0
44	261830710	VIJAYA VARUN R	M.PHARM SEM-III (PHARMACEUTICAL ANALYSIS)	29	96.7
45	261840561	INSATH PARVEEN S	M.PHARM SEM-III (PHARMACY PRACTICE)	25	83.3
47	261840562	KIRUTHIGA S	M.PHARM SEM-III (PHARMACY PRACTICE)	26	86.7
48	261840564	MUHAMMAD FAVAS P.P	M.PHARM SEM-III (PHARMACY PRACTICE)	28	93.3
49	261840565	RIYAS RASHEED M	M.PHARM SEM-III (PHARMACY PRACTICE)	26	86.7
50	261825709	GAYATHRI K	M.PHARM SEM-III (PHARMACOLOGY) M.PHARM SEM-III	29	96.7
51	261825710	GUHAANANTH N	(PHARMACOLOGY)	25	83.3

Dr. N.SENTHILKUMAR,

JKK MUNIRAJAH MEDICAL RESEARCHICHUMANASAH MEDICAL RESEARCH FOUNDATION ANNALIKK SAMPOORANIAMMAL COLLEG**ANNAPIKKSKRP**OORANIAMMAL COLLEGE OF PHARMACY ETHIRMEDU, KOMARAPALAYAM - 638 16THIRMEDU, KOMARAPALAYA M - 636 183. NAMAKKAL DISTRICT, TAMILNADUNAMAKKAL DISTRICT, TAMILNADE INDIA.

	261825711	KIRUTHIGA S	M.PHARM SEM-III		
52			(PHARMACOLOGY)	27	90.0
-	261825712	LOKESHVAR R	M.PHARM SEM-III		
53			(PHARMACOLOGY)	28	93.3
	261825714	MUHAMMED ASLAM .P.A	M.PHARM SEM-III		
54			(PHARMACOLOGY)	29	96.7
	261825715	PRASANTH A	M.PHARM SEM-III		
55			(PHARMACOLOGY)	26	86.7
56	561858082	VALLAL E	B.PHARM SEM-III	24	80.0
57	561858083	VENKATESH K	B.PHARM SEM-III	25	83.3
•	561858084	VIGNESH I	B.PHARM SEM-III	23	76.7
59	561858085	VIGNESH S	B.PHARM SEM-III	25	83.3
60	561858086	VIJAY A	B.PHARM SEM-III	28	93.3
61	561858087	VIJAYANAGARAJ S	B.PHARM SEM-III	25	83.3
62	561858088	VINITHA S	B.PHARM SEM-III	26	86.7
63	561858089	YUVARAJ C P	B.PHARM SEM-III	24	80.0
	561858090	ZACHARIAH CHRISTOPHER	B.PHARM SEM-III	25	83.3
64		М		23	د.ده



JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION PRINCIPAL, JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATIONK SAMPOORAR. TAL COLLEGE OF PHARMACY ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACRTHIRMEDU, KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT, TAMILHADU, INDIA.

ETHIRMEDU, KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT, TAMILNADU.



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FEEDBACK FORM

STUDENT NAME: VIJAY A

DATE: 24.09.2019

YEAR/ COURSE:

B. PHARM

NAME OF THE ADD ON COURSE:

COURSE CODE: 19VAC006

EVALUATE HONESTLY:

Questions	Excellent	Good	Fair	Poor
The objectives of the training were	/			
The instructor's contribution to the course was:	V			
The presentation materials were relevant		~		
The instructor's effectiveness in teaching the subject matter was:	/			
Answers to the students questions by the instructor	/			
The venue was appropriate for the event		/		
Course organisation was:	/			
Level of course was		V		
Course content was:	/			

Student Participation

1. On average, how many hours a week did you spend on this course (in and out of class)?

A)0-2 B) 2-5 C)6-10 D)11-14 E)15UP

What grade do you expect in this course?
 A)BELOW 50% B) 50-60% C) 60-70% D) 70-80% E) ABOVE 80%

Dr. N. SENTHILKUMÄR, PRINCIPAL. Dr. N.SENTHILKUMAR, PRINCIPAL

ME NUNIRAJAH MEDICAL RESEARCH FOUNDATION TO THE NUMBER OF PHARMACY JKK SAMPOORANI AM LAL COLLEGE OF PHARMACY

ETHIRMEDU, KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT, TAMILNADU. ETHIRMEDU, KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT, TAMILNAD

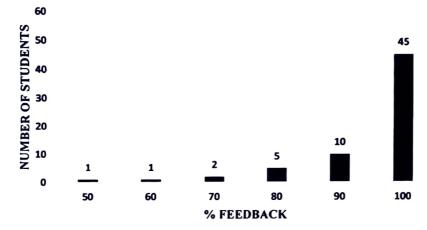


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STUDENTS FEEDBACK ANALYSIS

STUDENT FEEDBACK ANALYSIS



JKK N

Dr. N. SENTHILKUMAR, PRINCIPAL. Dr. N.SENTH LKUMAR,

PRINCIPAL

JKK MUNIRAJAH MEDICAL RASEARCH FOUNDATION

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDAMNANIKK SAMPOORANI AMMAI. COLLEGE OF PHARMACY Annai JKK Sampoorani ammal college of Pharmacyethirmedu, komarapalayam - 633 183.

ETHIRMEDU, KOMARAPALAYAM - 638 183.

NAMAKKAL DISTRICT, TAMILNADU, INDIA.



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CERTIFICATE

JKKMMRF's Annai JKK Sampoorani Ammal College of Pharmacy

Department of Pharmacy Practice

This certificate is awarded to

SIRIMATHI - T

for sucessfully completing the course on **Healthcare**Administration during the period of 03.09.2019 to 24.09.2019.

Organizing Secretary

Convenor



Dr. N.SENTHILKUMAR,

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY ETHIRMEDU, KOMARAPALAYAM - 638 183. NAMAKKAL DISTRICT, TAMILNADU, INDIA.